

**WCICCC Homeless Prevention/HPRP Workgroup Conference Call
November 5, 2009, 10:30 a.m.**

Workgroup Members:

Below are the names of the members of this work group along with contact information.

Name (Title/Role)	E-mail	Phone	Organization
Melissa Holden (Executive Director)	melissaholden@ywcaquincy.org	(217) 221-9922	YWCA of Quincy 1400 North 30th Street, Suite 6 Quincy, IL 62301
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Cheryl Esselman (Executive Director)	c14.esselman@trrcopo.org	(217) 224-8171, ext. 105	Two Rivers Regional Council 1125 Hampshire, Suite 100 P.O. Box 827 Quincy, IL 62301
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Suzan Nash (Executive Director)	Suzan@wirpc.org	(309) 837-3941	Western Illinois Regional Council 223 South Randolph Macomb, IL 61455
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NOTE: all the above listed individuals, except Cheryl Esselman and Vanessa Tyus were able to participate in the conference call on 11/4/09.

A goal that Suzan stated that she was hoping the CoC could develop and proceed with a consistent HPRP program within the three CAA service areas. This sentiment was shared by the group.

WIRC and MCS have not started the program. MCS is evaluating situation staff responsibilities around. Two Rivers hasn't started yet either. Two Rivers plans to use their CSBG application for intake. Two Rivers uses the CSBG application for homeless prevention program. WIRC planned on using their homeless prevention application. None of the agencies has drawned-down funds.

Dan has some confusion about what the program will be measured on in terms of performance, what needs to be in the case files, application based on FCD case management model whereas the staff affidavit form requires signoff that everything is truthful, which could cause problems based on the depth of information gathered in the

FCD case management model about needs since some of the case file information may not be verified. For example, the FDC model asks about drug/alcohol abuse history. MCS accepts the client's word as fact and doesn't verify with other family members.

Suzan stated that initial discussion with DCEO suggested that administration of the grant would be similar to the DHS model, which uses extenuating circumstances when individuals are approved for homeless prevention funding. Dan indicated at meetings/telephone conference he attended that the clients need to have extenuating circumstances result from the current economic crisis (rental problem, job loss, etc.). The HPRP documentation is not clear how to proceed.

Suzan Nash plans to send a note to Lou Ann Williams, DCEO with questions the group had about the HPRP program.

- Specific application form for clients or use DHS application
- Concerns about monitoring issues or is there a monitoring instrument available
- What should be in the case files – paperwork, documentation, and forms
- Extenuating circumstances to help client or strictly economic-based
- What are the other CoC doing

Lou Ann used to run the DCEO Shelter Grant that was used to rehab shelters. Suzan thought she has been with DCEO quite a while.

MCS has not established a date or process to start the program. WIRC may have a client that could be served by this program, but they are still working on figuring out the process. Suzan has fears that they will start the program and then they will be told there are additional documents they need to gather on clients, which happened in the past with Weatherization. Melissa indicated that the HPRP site is being updated daily.

Suzan feels that the funds will go fast once the HPRP process is set up.

WIRC Outreach – WIRC already has clients lined up for the program. They are using some of their CSBG ARRA funding to help clients. Suzan feels that once they send out a press release, the floodgate will open. MCS has United Way and some of the other agencies that have folks they want to refer to them.

The group will meet in-person on Friday, Nov. 20, 2009 at Two Rivers Regional Council at 9 a.m.

Other resources: <http://hudhre.info/HPRP/>

HPRP Implementation Virtual Discussion, November 12, please see e-mail for more info.