

**WCICCC Steering Committee Conference Call
April 12, 2012, 10:30 a.m.**

Attendance:

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| Anne | Dixon | Western Illinois Regional Council (Macomb) |
| Cheryl | Esselman | Two Rivers Regional Council (Quincy) |
| Cynthia | Grawe | Madonna House (Quincy) |
| Glenda | Farkas | West Central Illinois Center for Independent Living (Quincy) |
| Heidi | Prather | Salvation Army (Quincy) |
| Julie | Entrup | YWCA of Quincy |
| Lori | Sutton | Illinois Institute for Rural Affairs/WIU (Macomb) |
| Marilena | Frier | QUANADA (Quincy) |
| Mary | Muehlenfeld | YWCA of Quincy |
| Tammi | Longergan | MCS Community Services (Jacksonville) |

Minutes

1. Roll Call (Lori Sutton)
2. Welcome (Glenda Farkas)
3. Provider Update and/or Personnel Changes
 - a. YWCA (Mary Mehlenfeld): their program is full. Julie and Mary attended an APR meeting in Springfield and noted that many of the participants with the ROSIE HMIS were dissatisfied with the software. It was also news to HUD that the APR features were not available for their clients. The individuals using Service Point were satisfied with their service and the APR features were working. The YWCA is ordering a test kit from e-snaps to test the quality of the data. Glenda suggested that the HMIS discussion be moved to the end of the meeting to be respectful of the callers not participating in the HMIS.
 - b. Salvation Army (Heidi Prather): their shelter is at capacity.
 - c. WIRC (Anne Dixon): couple of families moving out, expect to fill vacancy by beginning of May.
 - d. Madonna House (Cindy Grawe): they are at capacity. The new executive director is Alexandra "Alex" Courtouis.
 - e. MCS (Tammi Lonergan): the TH program is full, waiting for approval from Chicago HUD for the 2 additional units that will be added to the TH program.
 - f. QUANADA (Marilena Frier): there are 5 families in shelter. Ashley Janson is the new sexual assault counselor.
 - g. Two Rivers (Cheryl Esselman): they are currently out of funds.
4. CoC Grant
 - a. MCS Permanent Supportive Housing Update (Tammi Lonergan): all the paperwork, except the leases, has been sent to Chicago HUD. Darrell at Chicago HUD thought that once the leases were submitted that MCS could start the program in June.
 - b. 2012 Point-in-Time Shelter Count (Lori Sutton): Data needs to be entered into HUD's Homelessness Data Exchange web portal between April 2-30, 2012. Lori expects to get it entered by the end of this week.
 - c. HMIS (Lori Sutton): New Start in Quincy plans to get onto system.
5. Other
 - a. Emergency Solutions Grant (Lori Sutton): Last month, the three community action agencies (MCS, WIRC, & Two Rivers) were asked to submit budget information in order to get

additional homeless prevention and rapid rehousing funds from the Department of Commerce and Economic Opportunity. At this time, DCEO has a potential allocation of \$73,492 for our CoC. The start date of the grant would be around September. This week the state sent out a Substantial Plan Amendment. The amendment stated that each CoC will be required to prepare written standards and implement the standards for the ESG program. Tammi will look to see if MCS has any written standards from the HPRP program. Cheryl was going to check with her program manager. Anne indicated she had some stuff that she received after her program was over that she would send to Lori.

6. Meeting Schedule:

- a. May 10, 2012, 10:30 a.m. Full Continuum Meeting/Conference Call, YWCA of Quincy, 639 York Street, Quincy
- b. September 13, 2012, 10:30 a.m.
- c. October 11, 2012, 10:30 a.m.
- d. November 8, 2012, 10:30 a.m.
- e. January 10, 2013, 10:30 a.m.

HMIS Discussion Participants

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| Anne | Dixon | Western Illinois Regional Council (Macomb) |
| Cynthia | Grawe | Madonna House (Quincy) |
| Glenda | Farkas | West Central Illinois Center for Independent Living (Quincy) |
| Heidi | Prather | Salvation Army (Quincy) |
| Julie | Entrup | YWCA of Quincy |
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Discussion over the lack of satisfaction with the ROSIE software was heard. Issues noted were poor quality of service, lack of response to emails requests, reports not being ready in timely manner, being booted off system, etc.

At the APR meeting that Mary, Julie, and Tammi went to, most of the people with ROSIE were dissatisfied with the service they have been getting. Individuals using ServicePoint were happy with their HMIS software.

Lori will check into the status of the upgrades being requested to better work with the ROE homeless liaisons and the veteran groups. Tammi indicated that she did not receive a pro-rated bill from ROSIE for the upgrades done through the end of February, the telephone call and email asking for a prorated bill was sent March 8.

Julie will see if the ServicePoint vendor could do a presentation on May 10 in Quincy when the group meets for a Full Continuum Meeting.