

WCICCC Conference Call

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Or, call in using your telephone. United States: +1 (224) 501-3217 (Access Code & Meeting ID: 475-148-725 Audio
PIN: Shown after joining the meeting)

April 9, 10:30 a.m.

Cynthia Grawe, Madonna House (Quincy)
Joanne Dedert, Madonna House (Quincy)
Lori Hartz, Prairieland United Way (Jacksonville)
Myndi Boyd, YWCA (Quincy)
Heiti Welty, Salvation Army (Quincy)
Shannon McElroy, QUANADA (Quincy)
Ronda Pool, Midwest Youth Services (Jacksonville)
Amanda Davis, Illinois Institute for Rural Affairs (Macomb)
Barb Baker Chapin, Transitions of Western Illinois (Quincy)
Ashley Wilson, Samaritan Well, Inc. (Macomb)
Lori Sutton, Illinois Institute for Rural Affairs (Macomb)
Al Coleman, ROE #22 (Schuyler)
Vanessa Tyus, New Directions (Jacksonville)
Suzan Nash, Western Illinois Regional Council (Macomb)
Mary Muehlenfeld, YWCA (Quincy)
Jerry Gille, Housing Authority of Adams County (Quincy)
Dona Leanard, Crisis Center Foundation (Jacksonville)
Derrius Scott, Illinois Institute for Rural Affiars (Macomb)
Tammi Lonergan, MCS Community Services (Jacksonville)

Minutes

1. Roll Call (Lori Sutton or Amanda Davis)
2. Welcome (Mary Muehlenfeld)
3. Provider Update and/or Personnel Changes
 - a. YWCA- No changes, there are openings in permanent supportive housing
 - b. Midwest Youth Services- Lost funding in CY5 so one person has been laid off.
 - c. Madonna House – Hired a Shelter Director Connie Seibel & Administrative Assistant Lisa Sutton, 1 room available
 - d. Salvation Army- No changes, still looking for a cook
 - e. QUANADA- There are openings, will be remodeling shelter kitchen starting next month
 - f. Transitions of Western Illinois- Beds are full, no staff changes
 - g. Samaritan Well- No staff changes, there is room in the men’s shelter and one room left in the women’s shelter
 - h. New Direction- 4 men’s beds and 3 women’s beds open, no staff changes
 - i. Western Illinois Regional Council- No beds open, no staff changes
 - j. MCS Community Services- No staff changes, 1 bedroom and 2 bedroom are open
 - k. Crisis Center Foundation – Hired a new Legal Advocate Brooke Lovekamp, there is an open legal advocate position, 2 rooms open
 - l. Prairieland United Way- No changes
 - m. Regional Office Education- No changes
 - n. Quincy Housing Authority- Will open Section 8 waiting list Tuesday of next week at 9am and there will most likely be a line. List may be open for maybe a day or so. There are usually 205-210 vouchers. On average 2 vouchers a month open up.
4. WCI Homeless Assistance Council
 - a. CoC Program Application Standing Committee (Jerry Gille, Chair)
 - i. CoC Program Application Committee Responsibilities from Governance Charter (Mary Muehlenfeld): Overseeing of all application processes related to the HUD CoC Program:

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- reviewing applications for funding, recommending project rank, developing technical assistance events, and answering questions related to the process.
- ii. It has come out with no documents. It just includes general guidelines.
 - iii. Point-In-Time (Amanda Davis)
 - a) First time using HMIS for PIT. If HMIS numbers were up to date it exempted those agencies from having to do the counts by hand.
 - b) There were 2 unsheltered people in Quincy.
 - c) There were a number of homeless Veterans.
 - d) The challenges clients are facing are mental illness and domestic violence.
 - e) There are some people who reported that there was a substance abuse challenge.
 - f) Data is fairly consistent with previous years.
- b. Homeless Prevention Standing Committee (Lori Hartz, Chair)
- i. Homeless Prevention Committee Responsibilities from Governance Charter: Oversee of the DHS application process related to the Illinois DHS Homeless Prevention Grant Application and the ESG application process related to the Illinois DCEO ESG application: reviewing applications for funding, recommending project rank, developing technical assistance events, and answering questions related to the process.
 - ii. ESG (Lori Sutton)
 - a) Research & Evaluation (R & E) Committee met on April 7 to review the ESG applications. There were \$290,396 in requests and the CoC only had \$187,991 available for funding. The R & E Committee consisted of our nine individuals with three being CoC board members. The R & E Committee is chaired by CoC board member Emily Robbearts with the United Way of Adams County. The R & E Committee reviewed the following for each applicant: agency applications; 2013 and 2014 Consolidated Annual Performance and Evaluation Report (CAPER) submitted to the state, performance measurements, and financial data. In addition to reviewing the data mentioned, the committee also needed to make sure the funds were distributed geographically. There were six applicants seeking renewing funds and one new applicant. The R & E Committee felt it was not the time to fund a new applicant. Of the six remaining applicants, the committee chose to cut the funding request of two.
 - b) The committee looked at a couple of different indicators to develop a range where funding should fall. One was what HUD uses to determine what counties get during CoC competitions and we also looked at population concentrations. Based on these two factors, a range was developed for the three main population hubs. The funding recommendations came close the ranges, with Quincy region getting 53% of funding, Jacksonville 24%, and Macomb 23%.
 - c) The following agencies were recommended for funding:
 1. Crisis Center Foundation, Jacksonville \$27,000
 2. MCS Community Services, Jacksonville \$17,862
 3. QUANADA, Quincy \$25,000
 4. Madonna House, Quincy \$25,000
 5. Salvation Army, Quincy \$58,129
 6. Samaritan Well, Macomb \$35,000
 - d) The Crisis Center Foundation and MCS Community Services submit a joint application with Crisis Center acting as a lead since the minimum amount of funding is \$25,000.
 - e) Salvation Army was give \$25,000 to support coordinated access activities and an additional \$8,129 to help the Macomb region with homeless prevention and rapid rehousing referrals from providers since there wasn't a provider in the Macomb region requesting funds to support these activities. Salvation Army should be able to take referrals in October 1st, 2015 for funds, if contracts are set up as anticipated by the state. Please contact Heidi Welty, Salvation Army Emergency Shelter Director, 217.222.8655 or Heidi_Welty@usc.salvationarmy.org for details or referrals at that time.
 - iii. DHS Homeless Prevention Grant (Suzan Nash or Lori Sutton)
 - a) Submitted March 2
 - b) We are waiting to hear back from them.

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- c. Research & Evaluation Standing Committee (Emily Robbearts, Chair)
 - i. Research & Evaluation Committee Responsibilities from Governance Charter: Oversight of the point-in-time count, conducting an annual gaps analysis of the homeless needs and services available, establishing system and project-level performance targets appropriate for population and program type, monitoring grant performance, developing a fair process for performance improvement, recommending action per that process, evaluating outcomes of projects funded under HUD (CoC and ESG Programs) and coordinating data collection and systems (including HMIS and Coordinated Assessment).
 - ii. Combined group with Emergency Food and Shelter Program (EFSP) for Adams, Brown, Hancock, and Pike county meeting. Group meets first Tuesday in January, April, July, and October. January and October meeting focus on EFSP, April and July focus on CoC needs. In July, are there individuals from other areas of the CoC that would participate in the meetings since these meetings are focus more on the CoC needs? Next meeting July 14, 2015 (new date) at United Way of Adams County, 936 Broadway, Suite F, Quincy IL, 1 p.m.
 - iii. April 7 meeting overview:
 - a) Update on Phase 32 and 33 Emergency Food & Shelter Program
 - b) Update on WCICCC's Point In Time Counts, Coordinated Assessment, and Emergency Solutions Grant (ESG)
 - c) Reviewed ESG pre-applications and developed funding recommendations
 - d. Governance Standing Committee (Myndi Boyd, Chair)
 - i. Governance Committee Responsibilities from Governance Charter: Annually reviewing, updating, and ensuring Continuum approval of all policies, including the Governance charter, code of conduct, conflict of interest and recusal policies, and the WCI Homeless Assistance Council election process; overseeing Continuum voting eligibility and elections; and coordinating capacity-building activities within the Continuum.
 - ii. Inactive this month
 - e. Communication Standing Committee (**Chair Needed**)
 - i. Communication Committee Responsibilities from Governance Charter: Coordinating implementation of goals related to community awareness, public policy, advocacy, education, partnership development, Continuum communications (internal and external), and related strategies.
 - ii. Inactive this month
 - f. Coordinated Assessment Committee (Dona Leanard, Chair)
 - i. Met, via conference call on Feb. 12, 2015 and March 5. Team members include:
 - a) Quincy: Cindy Grawe, Madonna House; Heidi Welty, Salvation Army; Mary Muehlenfeld and Myndi Boyd, YWCA of Quincy
 - b) Jacksonville: Dona Leanard, Crisis Center Foundation (DV Shelter); Tammi Lonergan, MCS Community Services
 - c) Macomb: Suzan Nash, Western Illinois Regional Council
 - ii. April 22, team members will be trained to use the VI-SPDAT assessment tool that is incorporated in HMIS software.
5. HMIS (Lori Sutton or Amanda Davis)
- a. HUD put on a webinar for system administrators for their run away and homeless youth program.
 - i. Midwest youth services is one of them.
 - ii. We are looking at getting them set up how they should be in the system.
 - iii. They need data from October of last year.
 - b. Lori has been in contact with Genesis Gardens who is in charge of PADS which is only open through April 25.
 - i. We are looking at entering the data for them since they only had 1 client. We pay for each login regardless of number of clients.
6. Other
7. Final Roll Call for Late Attendees (Lori Sutton or Amanda Davis)
8. Meeting Schedule
- a. May 14, 10:30 a.m.: WCICCC Meeting/Conference Call, United Way of Adams County, 936 Broadway, Suite F, Quincy, IL 62301

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- b. July 14 (new date), 1 p.m.: Research & Evaluation Committee/Emergency Food and Shelter Program (Adams, Brown, Hancock, Pike Counties) United Way of Adams County, 936 Broadway, Suite F, Quincy – assist on CoC needs
- c. August 26, 10:30 a.m. (Wednesday): ROE Homeless Liaisons / Homeless Shelter Providers Meeting, Hosted by Eileen Worthington, Regional Office of Education, 130 S. Lafayette Street -- Suite 200, Macomb, IL
- d. September 10, 10:30 a.m.: WCICCC conference call
- e. October 6, 1 p.m.: Research & Evaluation Committee/Emergency Food and Shelter Program (Adams, Brown, Hancock, Pike Counties) United Way of Adams County, 936 Broadway, Suite F, Quincy – Emergency Food and Shelter Program allocations process emphasis
- f. October 8, 10:30 a.m.: WCICCC conference call
- g. November 12, 10:30 a.m.: Continuum Meeting/Conference Call; MCS Community Services, 345 West State, Jacksonville
- h. January 5, 2016, 1 p.m.: Research & Evaluation Committee/Emergency Food and Shelter Program (Adams, Brown, Hancock, Pike Counties) United Way of Adams County, 936 Broadway, Suite F, Quincy – Emergency Food and Shelter Program allocations process emphasis