

## WCICCC Conference Call

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(Access Code & Meeting ID: 475-148-725 Audio PIN: Shown after joining the meeting)

October 8, 10:30 a.m.

### Attendance:

Will Wetzel, Genesis Garden, Macomb  
Marie Blome, Genesis Garden, Macomb  
Lori Hartz, Prairie Land United Way, Jacksonville  
Wes Frenell, Salvation Army, Galesburg  
Joanne Dedert, Madonna House, Quincy  
Cindy Grawe, Madonna House, Quincy  
Cynthia Stiffler, Samaritan Well, Macomb  
Jerry Gille, Quincy Housing Authority  
Suzan Nash, Western Illinois Regional Council, Macomb  
Amanda Davis, Illinois Institute for Rural Affairs/WIU, Macomb  
Megan Duesterhaus, QUANADA, Quincy  
Lori Sutton, Illinois Institute for Rural Affairs/WIU, Macomb  
Jennifer Vancil, QUANADA, Quincy  
Tammi Lonergan, MCS Community, Jacksonville  
Mary Muehlenfeld, YWCA of Quincy  
Emily Beaver, Salvation Army, Quincy  
Dona Leanard, Crisis Center Foundation, Jacksonville  
Barb Chapin, Transitions of Western Illinois, Quincy  
Heidi Welty, Salvation Army, Quincy

1. Roll Call (Lori Sutton or Amanda Davis)
2. Welcome (Mary Muehlenfeld)
3. Provider Update and/or Personnel Changes
  - a. Crisis Center Foundation (Jacksonville): 1 position open – bilingual advocate to work in Cass Co. area, child advocate has resigned so will be filling that position also.
  - b. Genesis Garden: Bushnell location open on Friday nights as needed; Sundays at United Methodist Church in Colchester; Saturdays at Argyle Baptist Church in Colchester (projected opening: November 2015).
  - c. Quincy Housing Authority: nothing to report.
  - d. MCS Community Services (Jacksonville): MCS had no personnel changes. I do have a 2-bedroom unit available for a PSH individual or family with a disability.
  - e. Madonna House (Quincy): Madonna House has 5 shelter openings.
  - f. Prairie Land United Way (Jacksonville): Lori Hartz has resigned and taking a new position at Passavant Hospital in Jacksonville.
  - g. QUANADA (Quincy): No staff changes. 7 beds available.
  - h. Salvation Army (Quincy): We are full and still in need of an as-needed staff member. Also we will be hiring a part-time cook since our cook moved to a full-time monitor. Still waiting for ESG to be released.
  - i. Salvation Army (Galesburg): SSVS (Supportive Services for Veteran Families) Program – counties covered in our CoC region Cass, McDonough, Schuyler & Warren counties. Also cover Knox, Marshall, and Stark counties outside our CoC region. SSVS is a rapid rehousing program for veterans. Contact Wes Frenell, business cell phone 309.509.3473 (can give to clients), [Wesley\\_frenell@usc.salvationarmy.org](mailto:Wesley_frenell@usc.salvationarmy.org)
  - j. Samaritan Well (Macomb): No staff changes; beds available in both men's and women's shelter.
  - k. Transitions of Western Illinois (Quincy): All beds are full and no personnel changes.

1. Western Illinois Regional Council (Macomb): No personnel changes. One unit is fully occupied; the other is undergoing maintenance and repair and should be ready for occupants by the end of the month. There is a waiting list and staffs are making calls.
  - m. YWCA (Quincy): YWCA has a couple vacancies but I can't fill them until landlords repair damages. No staff changes.
4. WCI Homeless Assistance Council
- a. Governing Board to meet Oct. 28, 10 a.m. Agenda posted on website: <http://wciccc.com/MeetingSchedule/> (see Oct. 28, 2015)
  - b. CoC Program Application Standing Committee (Jerry Gille-Chair)
    - i. CoC Program NOFA released Sept. 16.
      - a) Permanent Housing Bonus \$94,765, copy of email notify CoC of bonus available on website: <http://wciccc.com/MeetingSchedule/> (see Oct. 2, 2015)
      - b) The consolidated application is where the CoC responds to how the CoC is operating overall, not just the programs funded through the HUD CoC Competition. The main sections of the application include: CoC Structure and Governance; Data Collection and Quality; CoC Performance and Strategic Planning; and Cross-Cutting Policies. A blank copy of the consolidated application is located on our website: <http://wciccc.com/MeetingSchedule/> (see Oct. 2, 2015)
      - c) Program Applications due in e-snaps Oct. 20 for renewal, permanent housing bonus & planning grant
      - d) CoC Program Application Committee will rank the projects based on performance data - CoC Participation, HMIS Data Completeness of Universal Data Elements, Recidivism, Housing Stability, Client Income & Employment, including Mainstream Benefits, Recaptured Funds, etc. This year's grant also has two tiers. Tier 1 is equal to 85% of the annual renewal demand of current projects – this tier is considered fairly safe funding. Tier 2 is the remaining 15% plus the amount of the permanent housing bonus. Tier 2 doesn't always get funded.
      - e) The ranking results will be presented to the CoC's Research & Evaluation Committee on Nov. 3. If a project is not recommended for funding, they will be notified by email on Nov. 4.
      - f) The application will be submitted to HUD on Nov. 18 in order to receive extra points. Results of the ranking will be posted on the website on Nov. 4 and the Consolidated Application with a listing of Projects Submitted will also be posted on the CoC's website shortly after Nov. 18.
    - ii. Please join CSH, Housing Action Illinois and SHPA for the following webinar, "Illinois State Budget and Impact on CoC Grant Agreements and NOFA Application: Dispelling Myths and Planning for the Realities of Your Grants," October 14, 2015 at 10:00 a.m. This webinar will be a facilitated discussion with federal and state partners to dispel myths to help Continuum of Care bodies and grantees plan for current grant agreements, upcoming APR's, and new and renewal applications in the 2015 NOFA that use state programs as a matching source of funds. During this presentation we will discuss topics of match/leverage, signing of contracts, provider capacity challenges and closures, and the overall impact of the state budget on CoCs across IL. If you have specific questions that you would like discussed on the webinar please email them directly to [lindsey.bishop@csh.org](mailto:lindsey.bishop@csh.org) by October 13, 2015. All webinar participants will also be able to ask questions during the webinar by typing into the chat box, with the ability to open the line for verbal questions well. To register for the webinar, go to: <https://cshevents.webex.com/cshevents/onstage/g.php?MTID=e2ee0821e438d95171bc18b60d8e6079e>
  - c. Homeless Prevention Standing Committee (Lori Hartz, Chair)
    - i. ESG (Dona Leanard, Recipient)
      - a) Although we have signed contracts there is no state budget therefore we are not allowed to request funds for 2015. Due to the 2014 cycle being 3 quarters instead of 4 many of us

had funds that were de-obligated and then re-obligated for 2015. We are required to spend these funds before the 2015 funds. DHS is revamping the EST system (how we request funds) and we are not able to request any funds until after 9/14. With the roll over and lack of state budget the 2015 cycle will be shortened making it difficult to expend funds again this year. Hopefully, we will be allowed to roll funds over again.

- b) Has anyone had an ESG site visit from DHS? CCF has one scheduled for Oct 26 & 27.
  - ii. DHS Homeless Prevention Grant (Suzan Nash, Recipient)
    - a) Nothing to report since application submitted in the spring to DHS.
  - d. Research & Evaluation Standing Committee (Emily Robbearts, Chair)
    - i. Oct. 6 Research & Evaluation Committee Meeting – discussed the Emergency Food & Shelter Program and reviewed HUD’s priority objectives for funding local projects in preparation for reviewing the application for November’s meeting.
  - e. Governance Standing Committee (Myndi Boyd, Chair)
  - f. Communication Standing Committee (chair needed or possibly merge with another committee)
  - g. Coordinated Assessment Workgroup (Dona Leonard, Chair)
    - i. Conference Call to follow after this meeting, making some slight adjustments to plan based on info learned at Peer to Peer last month.
5. HMIS (Lori Sutton or Amanda Davis)
- a. Bowman Systems Collaborate 2015 in San Diego September 15-17
  - b. CoC APR - Canned Report: Over the years, Bowman/ServicePoint received a great deal of feedback about the CoC APR and how beneficial it would be to make this a "canned" ServicePoint report as opposed to an ART report. This year, they have decided to make that move and add the CoC APR to the "canned" reports section of ServicePoint. This means the report can be accessed via the Reports module directly in ServicePoint as opposed to accessing the report through ART. This report will be released in time for the November 1st CoC APR availability deadline.
  - c. HUD Data Dictionary - 2015 Update: ServicePoint will be updated in the coming week to integrate recent changes to the HUD Data Dictionary. These changes include mapping existing data to align with a wording update to the "Length of Time on Street, in an Emergency Shelter or Safe Haven" (3.17) to better determine the client's frequency of homelessness. Program specific changes will include the ability to determine if the client is fleeing a domestic violence situation with the addition of a new question (4.11). For RHY programs, there are changes to the Sexual Exploitation questions (4.35a) and new Labor Exploitation related questions (4.35b) to better understand frequency and severity. Two new questions will be added to allow users to record HP Screening Scores (4.44). The new questions and changes to existing questions will be applied where applicable to the Bowman-created assessments originally included in the ServicePoint 5.11 2014 HUD Data Standards release.
  - d. Check Out the New CoC APR Data Quality and Completeness Report!

This report, the 0260 HUD CoC APR Data Quality/Completeness v1 will help users to locate data quality and data completeness issues related to the 2014 Data Dictionary changes (see Figure below). Users will be able to locate missing data, missing Annual Assessments and identify incongruity issues.

# HUD CoC APR Data Quality/Completeness Report

## Summary

Date Range: 7/1/2014- 7/29/2015

Data Element	Required for	Number of Applicable Entry Exits	Number of Non-Null Values	Percentage Complete
<b>HUD Universal Data Elements:</b>				
Name	All	229	229	100.00%
Social Security Number	All	229	228	99.56%
Date of Birth	All	229	228	99.56%
Race	All	229	227	99.13%
Ethnicity	All	229	223	97.38%
Gender	All	229	227	99.13%
Veteran Status	Adults	169	162	95.86%
Disabling Condition (Y/N)	Adults	169	160	94.67%

**NOTE:** Only assessments marked with “Annual Assessment” will pull into this section of the report. The detail tab will assist your users in locating errors related to incorrect Interim Review Types.

6. Other

- a. HUD’s Peer to Peer Workshop – website to access presentation materials: <http://www.tdainc.org/ilp2p/>
- b. SHPA’s Annual Meeting, October 20 at University of Illinois Springfield, One University Plaza, Public Affairs Building, Rooms C & D, register at: [https://shpa.memberclicks.net/index.php?option=com\\_mc&view=mc&mcid=form\\_101625](https://shpa.memberclicks.net/index.php?option=com_mc&view=mc&mcid=form_101625)  
Supportive Housing Providers are under enormous stress as the budget impasse drags on. It's difficult to look ahead when your concern is the day-to-day struggle to keep the doors open. But - look ahead we must - in order to prepare for the future, after budget-impasse. At this year’s Annual Meeting, we’ll hear from: Diana Knaebe – new Director of the DHS Division of Mental Health; Diane Grigsby-Jackson – Director of the DHS Division of Family and Community Services (invited); Dennis Crowley – Director of ‘My Healthcare’, successful Illinois care coordination program. We’ll also discuss federal efforts to establish Medicaid reimbursement for supportive services and current efforts to develop Illinois’ supportive housing provider field for healthcare system changes. And yes, a briefing on the budget impasse will be part of the day’s discussion.
- c. Housing Action Illinois’ 2015 Housing Matters! Conference, November 5 & 6 at the DoubleTree by Hilton in Bloomington, Early Bird Registration Discount Extended Until October 15, to find out more visit their main conference webpage at <http://housingactionil.org/conference>

7. Final Roll Call for Late Attendees (Lori Sutton or Amanda Davis)

8. Meeting Schedule

- a. October 28, 10 a.m.: WCICCC Governance Board, WCI Homeless Assistance Council Conference Call
- b. November 3, 2015, 1 p.m.: Research & Evaluation Committee/Emergency Food and Shelter Program (Adams, Brown, Hancock, Pike Counties) United Way of Adams County, 936 Broadway, Suite F, Quincy – Review ranking and tiering of projects submitted in FY15 CoC Program Competition
- c. November 12, 10:30 a.m.: Continuum Meeting/Conference Call; MCS Community Services, 345 West State, Jacksonville
- d. January 5, 2016, 1 p.m.: Research & Evaluation Committee/Emergency Food and Shelter Program (Adams, Brown, Hancock, Pike Counties) United Way of Adams County, 936 Broadway, Suite F, Quincy – Emergency Food and Shelter Program allocations process emphasis

Please see our website for meeting schedule and minutes: <http://www.wciccc.com/MeetingSchedule/>