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la-sutton@wiu.edu

CoC Competition

From : Lori A Sutton <LA-Sutton@wiu.edu>

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Subject : CoC Competition 3 attachments**To** : tammi <tlonergan@morgancounty-il.com>, Mary Muehlenfeld <marymuehlenfeld@ywcaquincy.org>, Will Wetzel <w.wetzel@genesis-garden.org>



Good Morning Project Applicants!

Attached are the ranking tools for the 2015 CoC competition. Renewals will use the a matrix similar to previous years (see blank.pdf and matrix changes.docx) for details. New proposals will be reviewed on the "2015-Rating-and-Ranking-Tool-New-Application-3.docx" to see if they meet the CoC threshold to be submitted with the CoC application.

Tomorrow, October 20, 5 p.m. you will need to have your project submitted in e-snaps to the CoC. This is a hard deadline noted in the NOFA. If there are errors or corrections to be made to the application, I can release the application for you to fix. We want to make sure there is a time stamp showing your project was submitted by the deadline. Between Oct. 21 and 22 I will be putting together your evaluation materials to send to the CoC Program Application Committee to review. By Nov. 4 the CoC will let a project applicant know if they will not be funded.

Thanks in advance for all your hard work!

Lori Sutton
Assistant Director, Financial and Human Resources
Illinois Institute for Rural Affairs
511 Stipes Hall
Western Illinois University
1 University Circle
Macomb, IL 61455-1390
Phone: 309-298-2968 or 800-526-9943
Fax: 309-298-2142

 **blank.pdf**
14 KB **2015-Rating-and-Ranking-Tool-New-Application.docx**
35 KB **Matrix Changes.docx**
20 KB

West Central Illinois Continuum of Care Consortium -- 2015 Renewal Projects Ranking Matrix

Organization Name: _____

Annual Renewal Demand: _____

	3	2	1	0	SCORE	WEIGHT	TOTAL (S x WT)
PARTICIPATION IN CONTINUUM OF CARE MONTHLY MEETINGS <i>Meeting(s) July 2014-June 2015</i>	Has attended 90% or more of the meetings in the past 12 months. X meetings out of 9	Has attended 80-89% of the meetings in the past 12 months.	Has attended 70-79% of the meetings in the past 12 months.	Has attended less than 70% of the meetings in the past 12 months.	3	10	30
PARTICIPATION IN CONTINUUM COMMITTEES OR LEADERSHIP POSITIONS <i>Committee/Position/Meetings, July 2014-June 2015</i>	Holds a leadership position <u>and</u> has attended over 7 CoC committee meetings, in the past 12 months. details listed here	Has attended over 10 CoC committee meetings in the past 12 months.	Has attended 5-8 CoC committee meetings in the past 12 months.	Has attended 1-4 CoC committee meetings in the past 12 months.	3	12	36
PH NATIONAL PERFORMANCE MEASURE: Increase the percentage of homeless persons staying in permanent housing over 6 months to at least 77% <i>APR Q36a</i>	85% or more of persons who exited met this goal.	77%-85% of persons who exited met this goal.	Less than 77% persons who exited met this goal, but percentage <u>has increased</u> from previous year. <i>Last Year's %:</i>	Less than 77% persons who exited met this goal, percentage <u>did not</u> increase from previous year.	3	20	60
INCREASED INCOME: Percentage of persons age 18 or older who maintained or increased their total income (from all sources) as of the end of the operating year or program exit. <i>APR Q36b</i>	50% or more of persons who exited met this goal.	20%-50% of persons who exited met this goal.	Less than 20% persons who exited met this goal, but percentage has increased from previous year. <i>Last Year's %:</i>	Less than 20% persons who exited met this goal, percentage <u>did not</u> increase from previous year.	3	15	45
HOUSING FIRST INITIATIVE WITH LOW BARRIERS <i>Number of Criteria Met:</i>	Meets all four criteria - low/no income, substance abuse history, criminal record, and DV history X criteria	Meets three of the criteria.	Meets one or two of the criteria.	Meets none of the criteria.	3	5	15
HOUSING FIRST MODEL = YES & PARTICIPANT ACTIVITY / ELIGIBILITY <i>Number of Reasons Selected</i>	Selected all five reasons to ensure that participants are not terminated from program - services, income, DV, and lease agreement. X reasons	Selected four reasons.	Selected three reasons.	Selected less than three reasons.	3	5	15
SPECIFIC POPULATION FOCUS: Chronic homeless, veterans, youth, families with children, DV, substance abuse, mental illness, HIV/AIDS <i>Listed in application</i>	Serve seven to eight listed in check boxes	Serve five to six listed in check boxes	Serve three to four in check boxes	Serve less than three listed in check boxes	3	5	15
LENGTH OF STAY (APR Q27) <i>Average Length for Leavers</i>	Over 540 days (over 12 months)	365 days to 540 days (12 - 18 months)	270 days to 364 days (9-12 months)	Less than 270 days			
UNIT UTILIZATION RATES: Point-in-Time unit utilization rate on the last Wednesday in Jan., April, July, & Oct are 75% or better in APR (APR Q11) <i>Number of Quarters Above 75%</i>	All four entries are 75% or better	Three entries are 75% or better	Two entries are 75% or better	One or no entries are 75% or better.	3	10	30
PROJECT LEVERAGING: Total of cash and in-kind commitments <i>Amount:</i>	150% or more of grant request	100% to 149% of grant request	50% to 99% of grant request	Less than 50% of grant request	3	3	9
DRAWDOWN FREQUENCY <i>Number of Drawdowns</i>	Quarterly drawdowns in grant application <u>and</u> at least four drawdowns in documentation of drawdowns to show history for CoC desk audit in past 12 months.	Three drawdowns in documentation of drawdowns to show history for CoC desk audit in past 12 months <u>or</u> not applicable due to first year of grant.	Two drawdowns in documentation of drawdowns to show history for CoC desk audit in past 12 months.	One drawdown in documentation of drawdowns to show history for CoC desk audit in past 12 months.	3	5	15
RECAPTURED FUNDS <i>Amount Recaptured</i> <i>Percent Not Spent</i>	100% of funds drawn down.	95% to 100% of funds drawn down <u>or</u> not applicable due to first year of grant.	90% to 95% of funds drawn down.	Less than 90% of funds drawn down.	3	10	30

Total points awarded out of 300 possible 300

5 bonus points assigned to projects that provide beds to the chronically homeless

HMIS bonus (25 points)

Grand Total 300

Ranking Matrix for 2015 CoC Competition – most scores in “2” are considered the average, and 3 is where an organization wants to strive to achieve. The scoring criteria indicated the Project Ranking, Review, and Capacity section earns a total of 26 points. The Consolidated Application is worth 200 points with 3 bonus points for submitting by Nov. 18.

PARTICIPATION IN CONTINUUM OF CARE

This is the basic level of participation by measuring the monthly conference calls that happen September thru May. The ESG grant asks about participation and this is the measure that is counted, when conference call access is available. The Governance Charter states active participation is 80% of meetings, hence the “2” placement. Used in CoC and ESG matrix.

PARTICIPATION IN CONTINUUM COMMITTEES OR LEADERSHIP POSITIONS

New in 2015 for CoC competition. This particular line was added to show more of the depth of how someone from an organization could participate in the CoC. Since the CoC has formed a board and has standing committees, there are more opportunities for organizations to participate. Plan to use in ESG competition in future.

PH NATIONAL PERFORMANCE MEASURE: Increase the percentage of homeless persons staying in permanent housing over 6 months to at least 77%

This performance measure HUD had been using for several years and is pulled out of the HMIS in the Annual Performance Report (APR) that CoC-funded organizations must turn into HUD on an annual basis. As a CoC, if we fall below this measure, we have to respond to how we plan to improve in the grant application.

INCREASED INCOME: Percentage of persons age 18 or older who increased their total income (from all sources) as of the end of the operating year or program exit.

This is also pulled from the APR and has been used for several years as a performance measure.

HOUSING FIRST INITIATIVE WITH LOW BARRIERS and HOUSING FIRST MODEL = YES & PARTICIPANT ACTIVITY

New in 2015 for CoC competition. In the project applicant’s grant application, HUD asks “Does the project quickly move participants into permanent housing” where the applicant can respond yes or no.

Then, the follow-up question is “Does the project ensure that participants are not screened out based on the following items? Select all that apply. By checking all of the first four boxes, this project will be considered low barrier.” The criteria are:

- Having too little or no income;
- Active or history of substance abuse;
- Having a criminal record with exceptions for state-mandated restrictions; and
- History of domestic violence (e.g. lack of protective order, period of separation from abuser, or law enforcement involvement).

The project applicant’s grant application then asks the question “Does the project ensure that participants are not terminated from program for the following reasons? Select all that apply?” The following checkboxes are available:

- Failure to participate in supportive services;
- Failure to make progress on a service plan;
- Loss of income or failure to improve income;
- Being a victim of domestic violence;
- Any other activity not covered in a lease agreement typically found in the project’s geographic area.

The CoC’s Consolidated Application we have to list the percentage of our CoC-funded projects having adopted a Housing First approach. At least 75% of the project applications must be low barriers. Maximum points available for this section is 6 points in the application. An additional 6 points is available if Housing First model for their project. These points are listed in the CoC Coordination and Engagement section. Providers will get a copy of the ranking matrix beforehand, and will know that this is a priority for the CoC.

SPECIFIC POPULATION FOCUS, LENGTH OF STAY, UNIT UTILIZATION RATES

New in 2015 for CoC competition. The CoC’s Consolidated Application contained a section that “...indicate how project applications were reviewed and ranked for the FY15 CoC Program Competition. (Written documentation of the CoC publicly announced Rating and Review procedure must be attached.)” The following checkboxes:

Performance outcomes from APR reports/HMIS

- Length of Stay
- % permanent housing exit destinations
- % increase in income

Monitoring Criteria

- Participant Eligibility
- Utilization Rates
- Drawdown Rates
- Frequency or Amount of Funds Recaptured by HUD

Needs for specialized population services

- Youth
- Victims of Domestic Violence
- Families with Children
- Persons Experiencing Chronic Homelessness
- Veterans

We must indicate which items we look when we review and rank projects. We will need to post this information on the CoC's website and submit the tool with the grant application.

PROJECT LEVERAGING

New in 2015 for CoC competition. Total of cash and in-kind commitments from the project application. The Consolidated Application gets a total of 1 point if 150%, minimum, in leveraging is provided and commitment letters are attached in time. This used to be in the application in the past, but was taken out. This is the first year that HUD has given the amount of leveraging they would like to see – however the point value is low.

DRAWDOWN FREQUENCY

New in 2015 for CoC competition. The project application asks “Has the recipient maintained consistent Quarterly Drawdowns for the most recent grant term related to this renewal project request?” I have also asked project applicants to send me information to show how often they have requested funds from HUD. The YWCA sent me their spreadsheet that shows the date they requests funds, along with the different category of funds they are requesting (i.e. HMIS, operating, leasing, etc.) and total funds requested. MCS has sent me a similar document.

RECAPTURED FUNDS

New in 2015 for CoC competition. HUD has sent me some information, but it is for 2012. I will be requesting new data from the projects.

BONUS POINTS

Bonus points have been awarded in two different categories – providing chronically homeless beds and having HMIS funds in the grant. Two grants provide the HMIS funds and we give them 25 point each to keep them ranked as project 1 and 2 so we do not lose the HMIS funds since we do not have a dedicated HMIS grant.

The chronically homeless bonus was given to entice providers into moving some of their permanent housing beds into chronically homeless (CH) beds since we used to get penalized by HUD because we didn't have CH beds. HUD defines CH as four documented episodes of homelessness in three years; or a documented episode of homelessness that last at least 12 months. In our area, we have found that documenting the homelessness actually creates barriers. Mary at the YWCA has approached HUD with this fact that her CH units were vacant for long lengths of time because she could not get the documentation. HUD's response was if you document that you did a due diligence search in your CoC for a CH, then you can give the unit to a non-CH. Basically we include the points here since the matrix is turned in with the grant.

CoC 2015 New Project

Project Name: _____

Agency Name: _____

1. **Amount of Funding Requested (maximum \$94,765):** _____
2. **Number of years request on project:** _____
3. **Amount of Match documented with letters attached to project application in e-snaps:** _____
4. **Amount of Leveraging documented with letters by the time of submission:** _____
5. **Have you provided a copy of your most recent audit? Yes**_____ **No**_____
6. **# CoC Council, Subcommittee, or General Meetings attended July 2014-June 2015:** _____

Scoring Factors and Points Available

The following scoring system shall be used by the CoC Program Application Committee and will be used to determine whether or not an Applicant is meeting objectives and outcomes of the CoC.

New Project

<p><i>West Central Illinois Continuum of Care Consortium Performance Evaluation Form for HUD FY2015 CoC Competition Rating and Ranking</i></p>	
<p>Agency Name: _____</p>	<p>Program Name: _____</p>
<p>Program Type: <input type="checkbox"/> PH <input type="checkbox"/> RRH</p>	<p>Total # of /PH/RRH Beds _____</p>

<p><i>The project meets a CoC priority</i></p>	<p><i>The project meets the criteria for a new project as articulated in the Rating and Ranking Policies and Procedures</i></p> <p>a. New permanent supportive housing projects that will serve 100 percent chronically homeless families and individuals, and</p> <p>b. New rapid re-housing projects that will serve homeless individuals and families coming directly from the streets or emergency shelters, and includes persons fleeing domestic violence situations and other persons meeting the criteria of paragraph (4) of the definition of homeless (has no other residence; and lacks the resources or support networks to obtain other permanent housing pertaining to domestic violence).</p>	<p><i>Application</i></p>	<p><i>Points Available 120 Award 120 pts if the application is complete and addresses one of the two CoC priorities</i></p>
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<i>Goal</i>	<i>Performance Measure</i>	<i>Data</i>	<i>Points Available</i>	<i>Actual Points</i>	<i>Achieved Y N</i>
<i>Project serves "harder to serve" homeless populations</i>	<p>All Programs: Select all "Harder to Serve" homeless or at-risk of homeless populations served:</p> <input type="checkbox"/> Chronic Homeless <input type="checkbox"/> Veterans <input type="checkbox"/> Youth (under 25) <input type="checkbox"/> Families <input type="checkbox"/> Domestic Violence <input type="checkbox"/> Substance Abuse <input type="checkbox"/> Mental Illness <input type="checkbox"/> HIV/AIDS	Application	<p>persons in program meet any <u>one</u> criteria = 5 pts</p> <p>persons in program meet any <u>two</u> Criteria = 10 pts</p> <p>persons in program meet any <u>three</u> criteria = 15 pts</p>		
<i>Application Quality</i>	Application Narrative is fully responsive to questions	Ap	Up to 10 pts		
	Data is consistent throughout the application	Ap	Up to 10 pts		
	All required attachments are included	Ap	Up to 10 pts		
<i>Experience & Capacity</i>	The applicant has experience undertaking and managing similar housing project for people experiencing homelessness	Application and Supplemental	Up to 10 pts		
	The applicant has sufficient management resources available to successfully implement a compliant project		Up to 10 pts		
<i>Leverage</i>	Documented leverage included in application package	Application	150% or more – 5 pts 100-149% - 4 pts 50-99% - 3 pts 25-49% - 2 pts 1-24% - 1 pts		
<i>Audit</i>	Project provided an audit with no reportable conditions or material weaknesses	Audit	10 pts		
Points may be deducted with a history of grant funds returned to HUD, or who are currently at risk of recapture of grant funds.				Points Deducted (maximum of 10 pts)	
Total Points Awarded (200 Maximum points)					
BONUS					
<i>Integration with local Continuums of Care</i>	CoC applicant attend at least 15 of Continuum of Care meetings, subcommittees or planning meetings held annually	Supplemental	5 pts		
<i>Collaboration efforts to obtain additional resources</i>	CoC applicant meets match requirement of 25%	Supplemental	25% and above = 5 < 25% = 0		
<i>Coordination efforts</i>	CoC grantees agrees to participate in local coordinated assessment and referral systems, and utilize the VI-SPDAT	Supplemental	5		

Reducing Barriers to Housing	PH and RRH only: CoC grantees have a commitment to implementing Housing First.		5		
	CoC project is low barrier (project allows entry to program participants who are low or no income, current or past substance use, criminal records, and history of domestic violence).	Applica tion	5		
	CoC project provides client centered service delivery (housing and service options are tailored to meet the unique needs, program participants not required to participate in services that they do not believe will help them achieve their goals)		5		
Feasibility	Applicant has demonstrated in its application the ability to operate the proposed project	Applica tion	5		

BONUS POINTS (35 Maximum Points available all other new projects) 235 Total Maximum Points

Program of Concern: Yes/No
Recommendations for Improvement:

Notes: