

West Central Illinois Continuum of Care Consortium

www.wciccc.com

Agenda for October 13, 2016 Conference Call Meeting

<https://global.gotomeeting.com/join/236890477>

I. Attendance

II. Welcome and Updates – Mary Muehlenfeld

No updates to program or personnel reported.

III. CoC Application – Mary Muehlenfeld

Submitted on September 9, 2016. Process from beginning to end is posted to the WCICCC website and includes all supporting documents. Application required revision of:

- Governance Charter
- Written policies and procedures for prioritizing and placing participants in Permanent Supportive Housing
- HMIS Policy and Procedures
- Compliance with HEARTH Act and to maximize points
- Refer to website for all revised documents

IV. Research and Evaluation – Emily Robbearts

- July 5 Meeting Updates
- August 16 Meeting Updates
- Minutes on CoC website

V. Coordinated Assessment/Entry - Dona Leonard

- Jacksonville completed its Regional Plan
- October 4, training on SPDAT and VI-SPDAT
- Jacksonville start date

VI. HMIS – Mary Muehlenfeld

HMIS Policy and Procedure was revised to provide for the YWCA to be HMIS System Administrator, replacing WCU-IIRA. Because System Administrator must monitor ESG and CoC programs; and the YWCA is a CoC program; council approved appointing an alternate system administrator to monitor the YWCA and to act as system administrator in the event of conflicts of interest that may arise concerning the YWCA. Council appointed Cyndi Grawe from Madonna House as alternate system administrator.

Onsite training in August for Myndi Boyd, YWCA, System Administrator; Mary Muehlenfeld, Collaborative Applicant and HMIS Lead Agency; Cindy Grawe, Madonna House, Alternate System Administrator; Tammi Lonergan, MCS, CoC Program user; and Ashley Jackson, Salvation Army, ESG Program user, attended.

Myndi Boyd, Mary Muehlenfeld, Cindy Grawe, and Tammi Lonergan attended an HMIS training provided by Bowman Systems-Service Point in September:

- upcoming release of version 6 of Service Point
- Qlik Sense that will replace ART for the creation of reports
- Coordinated Assessment/Entry processes

Annual billing for Service Point and CoC Planning will be invoiced to participating ESG and CoC HMIS users. The invoice will be a prorated amount according to how much an agency receives in the CoC funding. YWCA pays 80% and asks other users to pay 20% which equals the match for HMIS and CoC Planning.

VII. Annual Homeless Assessment Report (AHAR)

- Process opened October 1, 2016
- Final data due December 1, 2016
- Uses HIC and PIT taken from CoC's HMIS
- Upload information to HUD Exchange

VIII. Peer to Peer

- Mary Muehlenfeld, Myndi Boyd, and Billie Washburn from YWCA
- Tammi Lonergan, MCS
- Heidi Welty, Salvation Army
- Training for strategic planning for CoCs, system performance measures, coordinated assessment, housing for target populations, and detailed program training

IX. ESG

- Revised Guidebook due December 2016
- Training October for ESG recipients in Springfield

X. PIT – January 25

XI. Announcements

- Invitation for new CoC members
- Nominations for vacancy on Council – send to marymuehlenfeld@ywcaquincy.org

XII. Future Go To Meetings

- **November 10, 2016**
- **January 12, 2017**

