

West Central Illinois Continuum of Care Consortium

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Agenda for February 15, 2018 @ 10:30 PM

Feb. CoC Meeting

Thu, Feb 15, 2018 10:30 AM - 11:30 AM CST

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/876662533>

You can also dial in using your phone.

United States: +1 (786) 535-3211

Access Code: 876-662-533

First GoToMeeting? Let's do a quick system check: <https://link.gotomeeting.com/system-check>

I. Attendance

II. Updates/Announcements

New Directions has changed their hours of operation to evening/overnight only. Shelter participants must vacate the shelter during daytime hours.

III. CoC Application – Mary Muehlenfeld NO UPDATES – CoC remains fully funded

IV. Homeless Prevention grant from DHS – Mary is checking with DHS on release/due dates

V. ESG from HUD via Illinois DHS

The following was emailed to the CoC last week. I forwarded it to the current ESG recipients. However, the CoC does consider new applicants. If your agency is interested, please see the links below to see the instructions. Please keep in mind that this funding must go through the CoC. So even though it states that recipients must submit their applications by March 15, the CoC is required to also submit their funding recommendations. The threshold criteria set by the CoC include that your program must have been in operation for two years and you must have two consecutive years of audits performed by a CPA. When reviewing the instructions below, please keep in mind that this funding requires strict adherence to Grant Accountability and Transparency Act (GATA). You may wish to go to the GATA website to see what that entails. The CoC will ask that if you are a new applicant that you prove that you can meet the GATA requirements. <https://www.illinois.gov/sites/gata/Pages/default.aspx> Failure to meet GATA requirements could result in loss of funding for the entire CoC.

In order for the CoC to review and offer guidance to ESG applicant's we ask that you have your applications to the CoC by **March 2**. **If you are a new applicant, please advise via email to Mary Muehlenfeld your intent to apply by Monday, February 19. This is a requirement due to the extra time needed to review a new applicant.**

It is extremely important that I receive your applications by March 2 because I have to complete a CoC application based on the agency applications submitted. Once the applications are reviewed and funding recommendations are made by the Research and Evaluation Committee, we will advise applicants to submit their applications directly to DHS. Without the CoC's recommendation of funding, applications will not be approved for funding by DHS.

The FY 19 grant applications for all programs funded by the Emergency Solutions Grant (ESG) are due **March 15, 2018**. Please inform the Providers in your CoC. To be eligible for a contract, all grantees must complete the Pre-Qualification Process, Internal Controls Questionnaire, Programmatic Risk Assessment and Grant application. The Grant Application and Programmatic Risk Assessment are to be completed for every program/grant. See [Grant Application Information and Instructions](#) webpage for more detail.

You can access the application process instructions at:
<http://www.dhs.state.il.us/page.aspx?item=101195>

At the time of application, all Bureau grantees must submit for each grant program the following documents:

- [Grant Application \(pdf\)](#)
- [CSA Budget/Tracking System and Registration Information](#)

The completed documents are to be emailed by **March 15, 2018**, to the Emergency Solutions Grant (ESG) email address: DHS.ESG@illinois.gov

The subject line stating: "ESG GRANT APPLICATION CSFA #0496"

Note: Everything is being tracked by the CSFA number, so it is important that all required materials and correspondence contain this information.

"Trying times are not the times to stop trying."

Trina L Vinson

Emergency Solutions Grant (ESG) Program Grant Manager
IDHS: Division of Family & Community Services (FCS)
Bureau of Basic Supports

VI. Research and Evaluation – Emily Robbearts

Meeting will be held to review ESG applications. Date and time TBA

A monitoring of FY17 ESG programs will be conducted prior to June 30, 2018. This is a monitoring in hopes of offering guidance to ensure all programs are in compliance. It is for CoC internal purposes only and it will not be reported to DHS. Should any findings result, assistance will be provided by the CoC to correct those findings. This is a requirement by HUD.

VII. Veterans Affairs –

Will ask VA reps on call if there are any updates.
Adams County Veteran Referral Initiative

VIII. Coordinated Assessment/Entry

Mary Muehlenfeld, CoC Collaborative Applicant, and Dona Lenards, CoC Council Member/Chair of Coordinated Entry held two technical assistance sessions with Homebase, a consultant with HUD to go over the mandates by HUD in regard to CE. Mary Muehlenfeld will make the recommended revisions and updates to the CoC's Coordinated Entry Process

IX. Point In Time Count

HMIS Sheltered count for night of January 31; next-day, site-based surveys conducted in Adams and McDonough County. Street Outreach conducted in Morgan County. No unsheltered persons were discovered. Sheltered and unsheltered data will be compiled to submit our PIT to the HUD website.

X. HMIS – Mary Muehlenfeld

Agencies reporting in SAGE for their APR will experience their APR report not populating correctly. Please give you agency sufficient time to correct these issues and plan to ask for an extension from HUD rep. Myndi is happy to assist.

XI. Future Go To Meeting Calls at 10:30 a.m.

- **March 15, 2018**
- **If there is no business for agenda, meetings will be cancelled as a courtesy to your busy schedules**