

## COC SCORING, RANKING, AND REVIEW PROCESSES

### PROCESS FOR APPLICANTS

*Applicant agencies must meet the eligibility criteria set forth in the annual NOFO.* Instructions for completion of the FY23 CoC and Special NOFO Scoring Criteria are as follows and in the emails accompanying the Scoring Criteria documents. Please read the instructions thoroughly. To ensure the competition is fair and transparent, all applicant agencies should be included on any emails about the process below.

1. Submit one scoring matrix per project.
2. It would be beneficial to first "clean" your HMIS data using the 0260 - HUD CoC APR Data Quality/Completeness - v9 report, and any additional preferred data cleaning reports before completing the Scoring Matrix.
3. To complete the Scoring Matrix, refer to the instructions on the "Instructions" tab of the Scoring Criteria document.
4. The Housing First Fidelity tab is worth 9.5 points and auto-populates with the results of the Housing First Fidelity tab. Follow the directions at the top of the Housing First Fidelity tab to complete that section.
5. Do not complete the Project Application section. A neutral body will review project applications and assign points.
6. Submit each project's completed FY23 CoC Project Scoring Matrix FY23 and project eligibility/policies for Housing First Fidelity verification to [amandaerwin@ywcaquincy.org](mailto:amandaerwin@ywcaquincy.org) no later than August 31, 2023.

NOTE: If any calculation, reference, or other errors are identified during completion of this document, please alert [amandaerwin@ywcaquincy.org](mailto:amandaerwin@ywcaquincy.org) and all applicant agencies immediately. A decision on how to handle any required corrections will be made by a neutral party, the CoC Board.

### SCORING PROCESS

The Scoring Criteria and Housing First Fidelity assessment reflect the CoC's performance priorities: spending the prior year's award; adherence to the Housing First mode; exits to permanent housing, returns to homelessness following exits to permanent housing, increases/maintenance of income, increase/maintenance of benefits.

A neutral, transparent scoring matrix is used to ensure that all applicants are scored on the same relevant criteria. Consideration will be given to agencies submitting scoring criteria for new projects, DV service providers, or other situations where available data does not align perfectly with the scoring criteria. These applicants should provide a clear explanation of why they are not able to submit data for each missing metric, and supply alternative data to the best of their ability.

### COC BOARD REVIEW PROCESS

The CoC Board will review the above scoring and supplemental information and will rank projects according to each project's final score. Project applications will be reviewed for feasibility, adherence to

## COC SCORING, RANKING, AND REVIEW PROCESSES

evidence-based best practice, and overall benefit to the individuals and families experiencing homelessness within the CoC.

### **COC REALLOCATION PROCESS**

If the above scoring process reveals that a project is performing below the CoC's standards for essential elements such as failing to spend a significant portion of their prior year's funding without extenuating circumstances; failure to adhere to the Housing First mode; failure to meet performance expectations on exits to permanent housing, returns to homelessness following exits to permanent housing, or increases/maintenance of income/benefits. Funding will be reduced or reallocated completely depending on the inadequacy of the performance. Renewal agencies and new agencies may apply for the reduced or reallocated funding.

### **COC APPLICANT RANKING PROCESS**

The information gleaned from the process described above will be used to rank projects for submission in the CoC's FY23 Prioritization List. The Prioritization List will be emailed to applicants and posted to WCICCC.com.

Renewal projects are ranked on the Prioritization List in order of total score, with the highest scoring renewal project ranked as #1. Each project will follow according to score. New projects will follow the renewal projects in order of score.

For a full description of HUD's tiering process, see the FY23 CoC NOFO. From page 14 of the FY23 NOFO:

"Tier 1 is equal to 95 percent of the CoC's Annual Renewal Demand (ARD) as described in Section III.B.2.a of this NOFO minus the Annual Renewal Amounts (ARAs) of YHDP renewal and YHDP replacement projects. Project applications in Tier 1 will be conditionally selected from the highest scoring CoC to the lowest scoring CoC, provided the project applications pass both project eligibility and project quality threshold review, and if applicable, project renewal threshold. Any type of new or renewal project application can be placed in Tier 1, except YHDP renewal or YHDP replacement, CoC planning, and if applicable, UFA Costs projects as these projects are not ranked. If a DV Bonus project ranked in Tier 1 is selected with DV Bonus funds, the project will be removed from this tier and the projects below it will move up one rank position. However, if a new DV Bonus project is not selected with DV Bonus funds, the project will retain its ranked position (see Section II.B.11.e of this NOFO). In the event insufficient funding is available to award all Tier 1 projects, Tier 1 will be reduced proportionately, which could result in some Tier 1 projects falling into Tier 2. Therefore, CoCs should carefully determine the priority and ranking for all project applications in Tier 1 as well as Tier 2, which is described below.

Tier 2 is the difference between Tier 1 and the maximum amount of renewal, reallocation, and CoC Bonus funds that a CoC can apply for but does not include YHDP renewal or YHDP replacement projects, CoC planning projects, and if applicable, UFA Costs projects or projects selected with DV Bonus funds. If a DV Bonus project ranked in Tier 2 is selected with DV Bonus funds, the project will be removed from this tier and the projects below it will move up one rank position. However, if a new DV Bonus project is not selected with DV Bonus funds, the project will retain its ranked position (see Section II.B.11.e of this NOFO). Project applications placed in Tier 2 will be assessed for project eligibility and project quality threshold requirements, and if applicable, project renewal threshold requirements and funding will be determined using the CoC Application score as well as the factors listed in Section II.B.11 of this NOFO."